

	<p>प्रधान आयुक्त सीमाशुल्क (सामान्य) का कार्यालय OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL) कार्मिक एवं स्थापना अनुभाग, नवीन सीमा शुल्क भवन, बलार्ड एस्टेट, मुंबई-400001- P&E Section, New Custom House, Ballard Estate, Mumbai- 400 001 (Tel: 022 - 2275 7738), Email id: p.estt-mum-cus- zone1@gov.in</p>	 आज़ादी का अमृत महोत्सव
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I/3080801/2025

Date: As e-signed

CIRCULAR No. 40/2025

Subject: Departmental Examination for promotion to the grade of Inspectors (Central Excise, Preventive Officer and Examiner) scheduled to be held from 28.07.2025 to 30.07.2025- reg.

As intimated by the Additional Director, NACIN, Chennai vide Examination Notice F.N. NACIN/II/12/16/2024-TRNG dated 25.06.2025 the Departmental Examination for promotion to the grade of Inspectors (Central Excise, Preventive Officer and Examiner) scheduled to be held from 28.07.2025 to 30.07.2025.

Detailed schedule is as under:

Paper	Subject	Duration	Date	Time	Pass Mark
Paper-I	Custom and Allied Law (With Books)	3 Hour	28.07.2025	10:00 hrs to 13:00 hrs	50/100
Paper-II	Law allied to Customs and Service Regulations (With Books Except for conduct Rules)	3 Hour	28.07.2025	14:00 hrs to 17:00 hrs	50/100
Paper-III	Local Orders of the Customs House (Without Books)	3 Hour	29.07.2025	10:00 hrs to 13:00 hrs	50/100
Paper-IV	Commercial Practice, Mercantile Law, Economic and Commercial Geography and General Knowledge (Without Books)	3 Hour	29.07.2025	14:00 hrs to 17:00 hrs	50/100
Paper-V	Hindi	3 Hour	30.07.2025	10:00 hrs to 13:00 hrs	50/100
Paper-VI	Computer Application and Use of Internet			14:00 hrs	50/100

	(Theory and Practical)	3 Hour	30.07.2025	to 17:00 hrs	
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2. Eligibility criteria to appear in the above said examination as per Recruitment Rules of Inspector dated 26.12.2016, Departmental Examination Rules, 2024 are as under-
 - a. *Executive Assistant/Steno-I (Level-6) with 2.5 Years of regular service in the grade. or*
 - b. *Executive Assistant/Steno-I (Level-6) with 7.5 year of combined service in Level-4 and Level-6. Or*
 - c. *Tax Assistant/Stenographer Grade-II with 7.5 years of regular service who joined before the commencement of RR of Inspector i.e. 26.12.2016.*
3. Theory exam of Paper-VI will be conducted from 14:00 hrs to 15:30 hrs and 30.07.2025. The Practical exam will be conducted from 15:30 hrs to 17:00 hrs on the same day. Candidates are required to score a minimum of 25-25 marks in theory and practical separately.
4. The application should be reached in the P&E Section, 2nd floor, not later than **07.07.2025** in the prescribed proforma (**Annexure 'C'**) **by hand only**. Application received after **07.07.2025** will not be entertained under any circumstances. Incomplete details may result in rejection of the application/form (Annexure 'C') without any further intimation to the officer.
5. Candidates may refer Departmental Examination Rules (DER), 2024 dated 18.12.2024 for detailed syllabus of the question papers mentioned above.
6. Further, All the head of department are requested to bring this circular to the notice of all the concerned officers working under them, including those on leave, on deputation with other Directorate/ Organizations, so as the willingness of the candidates reaches in time to enable this department to conduct the examinations effectively.

Note: - Use and carrying of Mobile phone and any such electronic gadget in or around the examination hall by the candidates is strictly prohibited during the conduct of examination.

Digitally signed by
Pramod Anand Mendon
Date: 03-07-2025
16:42:48

Assistant Commissioner of Customs,
P&E Section, NCH
Mumbai -01

Encl: Annexure-C (Willingness form)

Copy to:

1. The Pr. Chief/Chief Commissioner of Customs, Mumbai Customs, Zone-I, II & III
2. The Pr. Commissioner/Commissioner of Customs (General/Import-I,II/Export and Audit), Zone - I, II & III
3. EDI Section (for uploading the same please).

4. Office Copy.

ANNEXURE- 'C'

(Departmental Examination for promotion to the grade of Inspectors (Central Tax, Central Excise and Customs scheduled to be held from 28.07.2025 to 30.07.2025)

01	Name of the Candidate	:	_____
02	Designation	:	_____
03	Date of appointment	:	_____
04	Paper(s) for which appearing	:	_____
05	Paper(s) in which passed during : last departmental examination (if passed, copy of such order be enclosed)	:	_____
06	Whether belonging to SC/ST (If yes, enclose copy)	:	_____
07	Present posting	:	_____
08	Date of Birth	:	_____
09	Contact No.	:	_____

UNDERTAKING

I, hereby declare that the particulars given above are true and in case any of the above said information is found to be incorrect, I shall be disqualified from the examination.

Date :	Signature of the candidate
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“CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERFIED WITH THE SERVICE BOOK AND FOUND CORRECT”.

CAO/CAAO/AO

Note: The report should be sent only after verification of the information given by the candidates with reference to their service book.
(In case of married women candidate, she may state her married name also, if changed after appointment in the department)

