
	<p>प्रधान आयुक्त सीमाशुल्क (सामान्य) का कार्यालय  <b>OFFICE OF THE PRINCIPAL COMMISSIONER OF  CUSTOMS (GENERAL)</b>  कार्मिक एवं स्थापना अनुभाग, नवीन सीमा शुल्क भवन, बलार्ड  एस्टेट, मुंबई-400001-  <b>P&amp;E Section, New Custom House, Ballard Estate,  Mumbai- 400 001</b>  <b>(Tel: 022 - 2275 7738), Email id: p.estt-mum-cus-  zone1@gov.in</b></p>	 <b>आज़ादी का  अमृत महोत्सव</b>
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I/3047087/2025

24-06-2025

**CIRCULAR No. 37**

**Subject: Departmental Examination for Confirmation of Multi Tasking Staff (MTS) of Central Taxes & Customs to be held in the month of July, 2025-reg.**

As intimated by the Additional Director, NACIN, Hyderabad vide Examination Notice dated 09.06.2025 the Departmental Examination for confirmation of **Multi Tasking Staff (MTS)** of Central Taxes & Customs to be held on **04.07.2025**.

Detailed schedule is as under:

Paper	Subject	Max. Marks	Pass marks	Time Duration	Date	Time
Paper-I	Basic English (Related to the Department) (Objective Type)	50	25	1 Hour	04.07.2025	10:00 hrs to 11:00 hrs
Paper-II	General Office Procedure (Objective Type)	50	25	1 Hour	04.07.2025	12:00 hrs to 13:00 hrs
Paper-III	Hindi (Related Department) (Objective Type)	50	25	1 Hour	04.07.2025	14:00 hrs to 15:00 hrs

2. Directly recruited officers shall pass the departmental confirmation examination **within two years** of their appointment.
3. The Question paper-I and III shall be in English and Hindi respectively. Paper-II will be bilingual and the candidates have the option to write the answer either in English or in Hindi. The Examination will start at 10:00 hrs on 04.07.2025.
4. The application should be reached in the P&E Section, 2<sup>nd</sup> floor, not later than **27.06.2025** in the prescribed proforma (**Annexure 'C'**) **by hand only**. Application received after **27.06.2025** will not be entertained under any circumstances. Incomplete details may result in rejection of the application/form (Annexure 'C') without any further intimation to the officer.
5. Further, All the head of department are requested to bring this circular to the notice of all the concerned officers working under them, including those on leave, on deputation with other Directorate/ Organizations, so as the willingness of the candidates reaches in time to enable this department to conduct the examinations effectively.

**Note: - Use and carrying of Mobile phone and any such electronic gadget in or around the examination hall by the candidates is strictly**

**prohibited during the conduct of examination.**

Assistant Commissioner of Customs,  
Examinations, P&E Section, NCH  
Mumbai –01

Encl: Annexure-C (Syllabus)  
Annexure-C (Willingness form)

**Copy to:**

1. The Pr. Chief/Chief Commissioner of Customs, Mumbai Customs, Zone-I, II & III
2. The Pr. Commissioner/Commissioner of Customs (General/Import-I,II/Export and Audit),  
Zone – I, II & III
3. EDI Section (for uploading the same please).
4. Office Copy.