

	<p>सीमा शुल्क प्रधान आयुक्त (सामान्य) का कार्यालय  <b>OFFICE OF THE PR. COMMISSIONER OF CUSTOMS (GENERAL),</b>          सीबीएस, नवीन सीमा शुल्क भवन, बेलाई इस्टेट  <b>CUSTOMS BROKERS SECTION, NEW CUSTOM HOUSE, BALLARD ESTATE</b>          मुंबई - 400 001 / MUMBAI - 400 001.          Email-Id: cbsec.nch@gov.in</p>
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F.No.GEN/CB/PN/4/2021

Date : 10-07-2025

DIN - 20250777000005505D2

PUBLIC NOTICE NO. 17 / 2025 - 26.

**Sub:- Launch of New Customs Passes on the Customs Brokers Licensing Management System (CBLMS) online portal – reg.**

Attention of all the Customs Brokers, Importers, Exporters, General Trade and other stakeholders falling under the jurisdiction of this office is invited on the above mentioned subject.

2. It is informed that the Customs Passes issued through CBLMS portal are equipped with QR Code functionalities which when scanned electronically, displays the current status of the Customs Pass and can also be used for identification of impersonation of Customs Pass holders. However, it has been observed that many Customs Brokers and their authorized employees are still using the old physical Customs Passes as Identity proof of employment as a Customs Broker.

3. As a trade facilitation measure and in order to bring uniformity in Customs Passes, all Customs Brokers and their employees (F, G and H) working in Mumbai Customs Commissionerate under regulation 7(2) and 7(3) of CBLR, 2018 who have not yet opted for the 'QR Code' Customs Passes are advised to apply for 'QR Code' Customs Passes through the CBLMS portal by applying through *"Issuance of Customs Pass"* or *"Renewal of Customs Pass"* application after surrendering their old Customs Passes.

4. The design of the Customs Passes issued through the CBLMS portal has been modified. The Customs Brokers who have already been previously issued 'QR Code' Customs Passes through the CBLMS portal with Lifetime Validity may opt for the newly designed Customs Passes by filing Renewal of Customs Pass application through the CBLMS portal.

5. It may be noted that Customs Pass application and issuance process has been made fully online and the Customs Brokers can apply for the Customs Passes by filing online 'Issuance of Customs Pass' or 'Renewal of Customs Pass' application through the CBLMS portal. The Customs Passes shall also be issued online and the Customs Brokers can download the same from the CBLMS portal itself. The User Manual alongwith screenshots showing the procedure to download the Customs Passes is available on the CBLMS portal



under '*Knowledge Centre*' - '*Help, Manuals & FAQs*'. The user manual is also enclosed with the Public Notice for ready reference.

6. Importers, exporters and their employees who have been issued manual non QR Code '*SELF*' Customs Passes are also advised to upgrade their Customs Passes to QR code Customs Pass by applying through "*Issuance of Customs Pass*" application on the CBLMS portal after surrendering their old Customs Passes.
7. With the introduction of the aforesaid functionality, it is hereby informed that all Customs Passes without QR Code functionality will be treated as invalid w.e.f. 11/08/2025. Further, as a trade facilitation method and since the QR Code Customs Passes can be scanned for verification, the Customs Brokers are allowed to electronically display their QR Code Customs Passes on smartphones at the time of verification. The QR Code on the Customs Passes will be scanned and authenticated by the officers at the time of entry and verification at Customs Stations (including Docks, Customs Freight Stations, Inland Container Depot, Warehouses, etc.) within the jurisdiction of Mumbai Customs Zone I, II and III.
8. This Public Notice shall be treated as a Standing Order for officers working in Mumbai Customs Zone I, II and III.
9. Difficulties, if any, faced in implementing the said Public Notice may be brought to the notice of the undersigned on email id [cbsec.nch@gov.in](mailto:cbsec.nch@gov.in) or Tel no. 022-22757891.
10. This issues with the approval of the Pr. Commissioner of Customs (General), Mumbai Customs Zone – I, New Custom House, Mumbai.

(BIPIN S. JADHAV)

Dy. Commissioner of Customs  
Customs Broker Section,

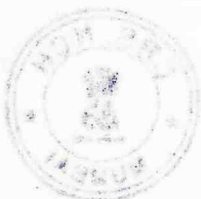
New Custom House, Ballard Estate, Mumbai

Digitally signed by  
Bipin Sudhakar Jadhav  
Date: 10-07-2025  
17:49:15

Encl: User manual for downloading the Customs Broker Pass on CBLMS.

Copy to:

1. The Pr. Chief Commissioner of Customs/ Chief Commissioner of Customs, Mumbai, Zone – I, II & III.
2. All Pr. Commissioners / Commissioners of Customs, Mumbai, Zone – I, II & III.
3. Brihanmumbai Customs Brokers Association (BCBA) for circulating among their members.
4. Notice Board of the New Custom House, Mumbai-I.
5. DC/EDI, NCH, JNCH and ACC to upload the above Public Notice on their respective websites of Mumbai Zone– I, II and III.



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6. Office Copy.



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**USER MANUAL FOR DOWNLOADING CUSTOMS  
BROKER PASS ON CBLMS**



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## Customs Brokers License Management System (CBLMS) USER MANUAL FOR DOWNLOADING CUSTOMS BROKER PASS ON CBLMS

A Customs Broker can download the Customs Pass issued through CBLMS portal. The detail step by step process to download the Customs Pass is as follows:

### 1. **Login:**

- a. Open the CBLMS portal vide the URL "<https://cblms.gov.in>" in the web browser. The following page will appear. Click on CB Login (see Image 1 below) :



**Image 1**

- b. On clicking the CB login button on the homepage as shown in Image 1 above, the login page will appear (See Image 2 below). Please provide details as per the instructions below:



**Image 2**

- i. **Username :** Enter the PAN of the Customs Broker as username.

- ii. **Password** : Enter the password.
- iii. Enter the displayed CAPTCHA and click on **Login** button.
- iv. The One Time Password (OTP) page will appear (See Image 3 below) and a 6-digit OTP will be sent on the registered mobile number of the Customs Broker.

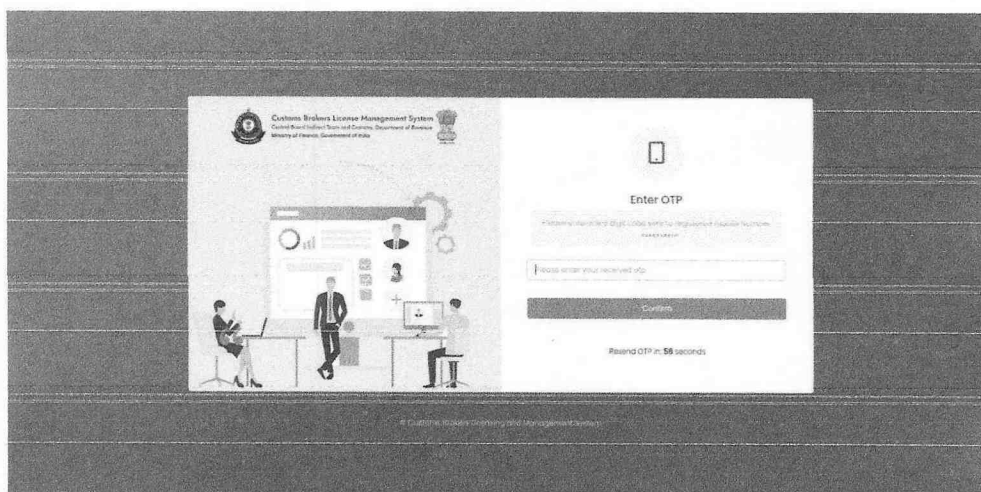


Image 3

- v. Enter the 6-digit OTP received on the Mobile Number and click on the **Confirm** button to login.
2. Now, on successful login, click on the 'My Applications' tab. A list of all the applications either created or submitted or approved will appear (see Image 4 below) :

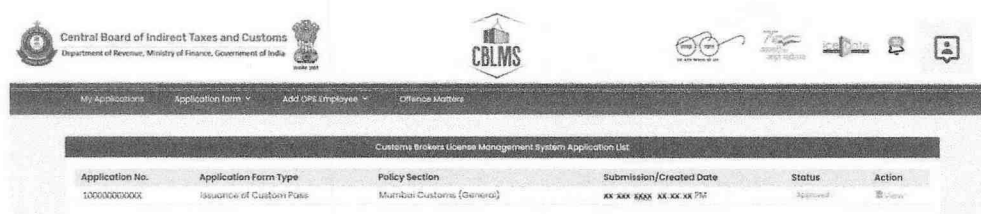
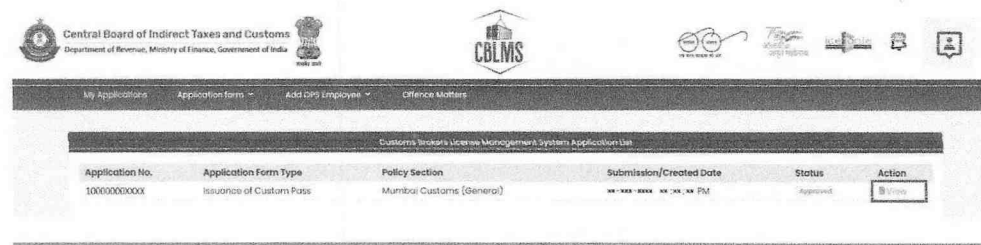


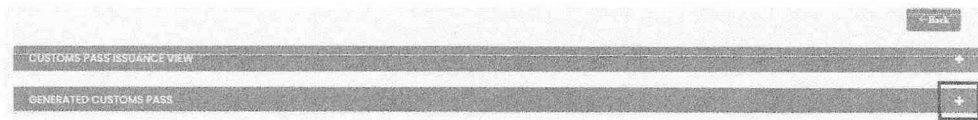
Image 4

3. Under 'Application List', click on the 'View' button for Issuance of Customs Pass or Renewal of Customs Pass (see Image 5 below) application. It may be noted that only after the Issuance of Customs Pass or Renewal of Customs Pass application has been approved and the Custom Pass has been uploaded by the Customs Broker Section, the Customs Pass will be available for download to the Customs Broker.

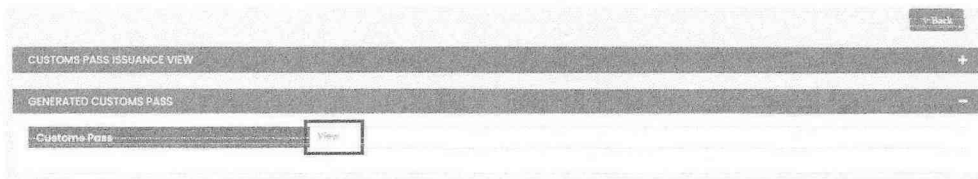


**Image 5**

4. On clicking on 'View' button as shown in Image 5 above, the CBLMS application of Issuance of Customs Pass or Renewal of Customs Pass, as the case may be, will open. Click on the + symbol on the 'Generated CB Pass' tab (see image 6 below)

**Image 6**

5. On clicking on the + symbol, the Generated Customs Pass section will open. Click on the 'View' Button on Customs Pass (see image 7 below) to download the Customs Pass. The Customs Pass will automatically be downloaded.

**Image 7**

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